

According to paragraph 3 of Article 43 of the Land Code, individuals and legal entities that are interested in obtaining ownership and (or) land use rights to land plots shall submit an application to the local executive body of the region, city of the republican significance, capital city, district, city of regional significance, to the akim of the city of district significance, settlement, village, rural district at the location of the land plot, which issue to the applicant a document confirming the submission of the application.

The application shall indicate the purpose of the land plot; its estimated size; location; the right of use the applicant applies for; availability (absence) of another land plot.

In case of resource development, a copy of the subsoil use contract shall be attached to the application.

The application for the right to a land plot is received by the authorized bodies of the regions, cities of the republican significance, capital city, districts, cities of regional significance at the location of the land plot within three working days to determine the possibility of using the requested land plot for the declared purpose in accordance with the territorial zoning.

The total period of consideration of an application for the right to a land plot is up to two months from the date of its receipt.

The specified period does not include the following:

- Preparation of the land use design;
- Coordination;
- Establishment of the site boundaries of the land plot.

The authorized body of the region, city of the republican significance, capital city, district, city of the regional significance and the structural units of the relevant local executive bodies performing functions in the field of architecture and urban development determine the possibility of using the requested land plot for the declared purpose in accordance with the territorial zoning.

The right to a land plot of the state-owned lands is provided in accordance with the following procedure:

- 1) acceptance for consideration of the application for the corresponding right to a land plot;
- 2) determination of the possibility of using the requested land plot for the declared purpose in accordance with the territorial zoning (execution of the land plot selection certificate — 10 working days);
- 3) preliminary selection of a land plot (if a land plot is requested for construction of

facilities, except for construction of facilities within a populated area) (Protocol — 5 working days);

4) preparation of a statement by the commission, created by the relevant local executive bodies, on granting the land plot;

5) [development](#) and approval of the land use design;

In accordance with the commission's statement, a land use design is prepared. The land use design shall specify the area, boundaries and location, adjacent owners of the land plot and land users, as well as encumbrances and easements of the provided land plot. As mentioned above, the preparation of the land use design is not included in the total period of 2 months

6) decision of the local executive body of the region, city of the republican significance, capital city, district, city of the regional significance, of the akim of the city of district significance, settlement, village, rural district, on granting the right to the land plot (Decision / Resolution of the Akimat — 7 working days). A copy of the Resolution is provided to the applicant within 5 days;

7) conclusion of a purchase and sale agreement or a temporary (short-term, long-term) fee-based (free-of-charge) land use agreement;

8) establishment of the site boundaries of the land plot;

9) preparation and issue of an identification document for the land plot, except for a land plot intended for construction of facilities within a populated area.